

PA Coalition for Oral Health PA Oral Health Plan Mini-Grants 2020-2021 Guidelines

Purpose

The purpose of the PA Coalition for Oral Health (PCOH) PA Oral Health Plan Mini-Grant Program is to facilitate the implementation of the goals and recommendations of the 2020-2030 PA Oral Health Plan, as well as to advance the oral health of all Pennsylvanians. This will be accomplished by supporting the completion of smaller projects not eligible or unable to compete for alternative funding methods that will benefit from the speed and agility afforded by the Oral Health Plan (OHP) Mini-Grant Program.

This program is administered by PCOH and is funded through a grant by the Pennsylvania Department of Health through Centers for Disease and Prevention (CDC) of the U.S. Department of Health and Human Services (HHS) under the Preventative Health and Health Services Block Grant. This information or content and conclusions are those of the author and should not be construed as the official position or policy of, nor should any endorsements be inferred by CDC, HHS or the U.S. Government.

Eligibility

Eligible applicants for PCOH OHP Mini-Grants include all community-based organizations, including county or municipal governments, school districts, colleges/universities, and nonprofit organizations within the Commonwealth of Pennsylvania.

Eligible Project Categories

Projects eligible for funding must fall within the 67 counties of Pennsylvania that support implementation of the 2020-2030 Oral Health Plan.

Eligible projects will come from the following priority areas identified in the Oral Health Plan, and will be distributed in a way that captures as many priority areas as possible:

- Access, Prevention, and Education
- Workforce
- Infrastructure Improvement

Funding

Maximum Request – The maximum request may not exceed \$2,000.

Allowable Expenses – All mini-grant funded expenses must be clinically or educationally relevant. Food/beverage, prizes, and other “swag” are not allowable expenses. Indirect costs are not permitted for this grant program.

Cost Reimbursement - Funding is strictly on a reimbursement basis. Grantees will not receive a check upon approval of their project. All costs are paid by the applicant and a reimbursement request is submitted to PCOH for payment upon receipt of all necessary documentation.

All grant-associated expenses must be incurred and billed to PCOH by April 30, 2021 with final reports due by May 31, 2021. Reimbursement will be issued within three months of final report submission unless otherwise communicated.

Application Procedure

Application Form - The OHP Mini-Grant application and guidelines are available on the PCOH website at www.paoralhealth.org/resources.

Closing Date - Applications must be received by PCOH by September 15th, 2020. Applications received after this date will not be considered. [Electronic submissions \(preferred\) can be completed here](#) and hard copy submissions (only if necessary) can be mailed to PCOH, PO Box 242, Delmont, PA, 15626.

Evaluation

Review Process - Applications will be reviewed and grants will be awarded by PCOH. Funds will be distributed in a way that captures as many OHP priority areas as possible. Applicants will be notified by October 1, 2020.

Project Description - 20 points

Application thoroughly describes the project; project can be completed within the grant cycle.

Reach of Project - 10 points

Application provides a detailed description of the targeted population.

Project Meets OHP Goals - 35 points

Project is derived from/consistent with PA OHP Priority Areas and specifically identifies which measurable outcomes are addressed. Use of evidence-based practices is encouraged.

Budget - 10 points

Detailed budget using template provided is included with application

Goal Evaluation Process - 25 points

Demonstrates necessary process for reporting.

Contacts

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Resources

- [PA Oral Health Plan Mini-Grant 2020-2021 Application](#)
- [2020-2030 PA Oral Health Plan Draft](#)
- [Seeking Best Practices: A Conceptual Framework for Planning and Improving Evidence-Based Practices](#)
- [Budget Template](#)

Important Deadlines

September 15, 2020	Applications must be received by PCOH
October 1, 2020	Applicants will be notified
April 30, 2021	Grant-associated expenses must be incurred/billed to PCOH
May 31, 2021	Final reports due to PCOH