

Tobacco Cessation Medicaid Billing and Training

Steps to Provide Tobacco Cessation Services in Pennsylvania Medicaid

If you do not have an individual NPI number, getting one is your first step. You can get your NPI number at: nppes.cms.hhs.gov/#/

If you already have an NPI, please follow this guide:

1. Complete Every Smoker, Every Time Webinar

Complete **Every Smoker, Every Time** webinar. **Every Smoker, Every Time** is a **free online** training providing entry level tobacco use-related education offered through the Pennsylvania Department of Health (DOH). **Every Smoker, Every Time** includes information on effective brief intervention, nicotine replacement therapy (NRT), and referral options. You can complete **Every Smoker, Every Time** training (65 minutes) at your convenience and will receive a notification email after passing a post-test with a score of at least 80%. The training is based on effective, validated tobacco dependence treatments and practices found in the AHRQ guidelines, *Treating Tobacco Use and Dependence: 2008 Update – Clinical Practice Guide*. Successful completion of **Every Smoker, Every Time** webinar generates the notification email required for the DOH Pre-Approved Tobacco Cessation Registry application and the Department of Human Services Medical Assistance (DHS MA) provider application. The notification email will be sent automatically upon successful completion of the webinar.

For more information or to register and view the training click this link: www.pacancercoalition.org/news-resources/150-get-enrolled-for-the-every-smoker-every-time-training

2. Complete Integrating Nicotine Dependence Treatment with Oral Health: For Dental Professionals (INDTOH)

Click here to access the additional recommended training provided by the Pennsylvania Coalition for Oral Health (PCOH): paoralhealth.org/webinar/nicotine-dependence-treatment-strategies-for-oral-health-professionals/

When registering for the INDTOH course you will be asked to upload your ESET Certificate of Completion.

For providers looking to earn 2.5 free CEUs, complete INDTOH post-test with at least 80% proficiency and verify completion of Every Smoker Every Time post-test with 80% proficiency.

3. Complete the Pre-Approved Tobacco Cessation Registry application

Complete the Pre-Approved Tobacco Cessation Registry application: (scroll to application link on the below page)

<https://www.health.pa.gov/topics/programs/tobacco/Pages/Registry.aspx>

Select the first bullet item 'Submit Pre-Approved Cessation Registry Application'. You can then enter in your information on the electronic application.

** Be sure to upload copies of your 'Every Smoker, Every Time' certificate for every counselor that is being included on your application

** Check the box (as seen below) to be connected with Dept. of Human Services (DHS) Medicaid (MA) program. You must check yes on the following:

"If your program is approved, would you like to be referred to the Department of Human Services (DHS) for review and approval by Medical Assistance for reimbursement of tobacco cessation services? Yes No"

Making sure you follow these instructions carefully will expedite the process - DOH will send an email confirming your application has been approved and a link to the DHS MA application for the PROMISE number. **Please wait to receive email of approval before proceeding.**

4. Enrollment with DHS and Obtaining a PROMISE Number

Some providers with a PROMISE number will have to apply for a new/separate one to bill for Tobacco Cessation. The below provider types have an exception and can just complete the Change Request form

https://www.dhs.pa.gov/providers/Providers/Documents/s_001983.pdf to have Tobacco Cessation added to their PROMISE number credentials.